

# Madeley Nursery School

Bridle Road, Telford, TF7 5ET, UK



## **CELEBRATION BOOK POLICY**

**July 2017**

If you require a copy of this procedure in a particular format, for example in large print, please contact the School.

### **Purpose:**

These books are a celebration of each child's time at Madeley Nursery including their progress and development; and have the potential to reflect a child's wider experience outside school particularly if parents /carers choose to contribute.

As a school in receipt of nursery education funding there are certain legal requirements that we must fulfil with regards to informing and engaging parents / carers in their child's learning and the Celebration Book also serves this purpose. It also makes visible our school aims and values showing the competency of children, showing them as young citizens, showing active partnerships between home and school and recording children's enquiries and research.

### **The responsibilities of keyworkers**

- To introduce children and their parents / carers to Celebration Books and to continue to encourage participation.
- To write legibly using correct spelling and grammar.
- To date entries.
- To add a contribution regularly, usually every 2 weeks - please note NOT all photographs and examples of work can or should be put into Celebration books.
- Ensure entries reflect children's interests, experiences, progress and development in achievement a wide

range of experience across and beyond the 7 areas of the curriculum.

- Show ways in which parents can support / extend learning at home particularly to support speaking and listening, early reading, writing and mathematics.
- To ensure that they work efficiently and in a timely way, for example sometimes a single entry that reflects the whole group can be put in or a typed synopsis of the learning experiences that is supplemented for individual children.
- To encourage families to make or offer contributions that reflects children's experiences at home and beyond nursery.
- To include samples of children's work such as writing their name, noting if it was made independently or with support.
- To look after books and prepare them for when children leave with a special individual message for each child.

The Celebration Books are monitored by the Deputy Head Teacher to ensure the school standards are maintained.

Books are given as permanent gifts to the children at the end of their time at Madeley Nursery.

Parents are given this information and warmly and regularly invited to contribute to their child's book.

### **What is a Celebration Book?**

*It is a book about your child.*

*This book will celebrate the things that are special and unique about your child and their family.*

*It is a place to hold memories of your child's experiences and interests in nursery and from home.*

*It contains photographs, pictures and words that show how your child spends time at nursery.*

*It can also contain pictures, photographs, souvenirs and words about your child's life outside the nursery. It can be anything that is personal to your child.*

*It supports learning in many ways.*

*Each child is very proud of their book and we encourage them to take them to and from home and nursery regularly to share with their friends and family.*

*The Celebration Book will be kept in your child's group area.*

Status	DRAFT / FINAL
Agreed at:	Curriculum Committee - Governors
Effective from:	10 <sup>th</sup> July 2017
To be reviewed by:	Curriculum Committee
Date of review:	July 2020
Responsible person:	Louise Lowings - headteacher
Signature:	Wet signature copy held in school.
Role in school:	