

# Madeley Nursery School

Bridle Road, Madeley, Telford, TF7 5ET, UK



## Children in Care

June 2018

Review June 2019

### **MADELEY NURSERY POLICY ON THE EDUCATION OF CHILDREN IN CARE**

#### **INTRODUCTION**

Madeley Nursery School believes that in partnership with Telford & Wrekin Council as Corporate Parents, we have a special duty to safeguard and promote the education of Children in Care. We recognise that, nationally, pupils in care have significantly underachieved compared with their peers. We intend, through this policy, to promote the inclusion, well-being and achievement of these children in our school.

#### **AIM**

To provide a safe and secure environment, where education is valued and there is a belief in the abilities and potential of all children.

To support our Children in Care and give them access to every opportunity to achieve to their potential and enjoy learning.

To fulfil our school's role as corporate parents to promote and support the education of Children in Care, by asking the question, 'Would this be good enough for my child?'

#### **IN PURSUIT OF THIS POLICY WE WILL**

- Nominate a Designated teacher for Children in Care who will act as their advocate and co-ordinate support for them.
- Nominate a school governor to ensure that the needs Children in Care in the school are taken into account at a school management level and to support the Designated Teacher.

- Support the Designated teacher in carrying out their role by making time available and ensuring that they attend training on Children in Care.

## **ROLE AND RESPONSIBILITY OF THE DESIGNATED TEACHER**

The Designated Teacher for Children in Care should be a senior member of staff with sufficient authority to influence school policy and practice. The named teacher in this school is Helen Torr  
[Deputy Head teacher](#)

The Designated teacher will:

- Be an advocate to all children in this nursery school who are in care.
- Ensure confidentiality for individual children and only share personal information on a need to know basis.
- Maintain an up to date record of all Children in Care who are on the school roll.  
This will include:
  - Status i.e. care order or accommodated.
  - Type of Placement i.e. Foster, residential, family or friends.
  - Name of Social Worker, telephone number.
  - Daily contact and numbers e.g. name of parent or carer or key worker in children's home.
  - SEN Code of Practice – School Action/School Action Plus where appropriate.
  - Baseline information, all subsequent assessments and progress.
  - Attendance figures
  - Exclusions
- Ensure a welcome and smooth induction for the child and their carer.
- Liaise with the social worker to ensure that a Personal Education Plan (PEP) is completed as soon as possible (and within 20 school days of the pupil joining the school and/or being taken into care).
- Ensure that the PEP for each child/young person includes appropriate targets. This must be compatible with the child's/young person's Care Plan and, where applicable, link with any other school plan, e.g. Statement of Educational Needs, and associated plans.
- Ensure the child, carer(s), social worker and other relevant parties receive early notification of school based meetings, parents evenings and other events and that communication, both written and verbal, remains regular and positive.
- Ensure that someone is available to attend CIC Reviews on each child/young person and/or always prepares a written report which promotes the continuity and stability of their education.
- Ensure that each pupil in care has a key worker they can talk to. This need not be the Designated Teacher, but should be based on the child's own wishes. **Members of staff**

**who take on this role may need to be supported by someone from the school – pastoral staff: They should also be alert to any child protection issues, any disclosures that pupils may make, and know what action to take. They should link closely therefore with the school’s Designated Teacher for Child Protection.**

- Inform the responsible social worker when a child in care is absent from school without notification.
- Inform the carer/Social Worker and the LA of any fixed or permanent exclusions.
- Attend relevant training and cascade to school staff, where appropriate.
- Liaise with the Corporate Parenting Team on a regular basis with regard to the performance, attendance and attainment of Children in Care.
- Ensure that systems are in place to identify and prioritise when Children in Care are underachieving and have early interventions to improve this in line with existing school policy.
- Ensure that Children in Care, along with all children are listened to and have equal opportunity to pastoral support in school.
- Ensure that they keep the school up to date with current legislation and its implication for the school in respect of Children in Care.
- Report to the Governing body annually on the performance of the Children in Care who are on the school roll
- Ensure that if/when the child transfers school all relevant information is forwarded to the receiving school as a matter of priority.

## **ROLES AND RESPONSIBILITIES OF ALL STAFF**

The school staff will:

- Ensure any child in care is sensitively supported and that confidentiality is maintained.
- Have high aspirations for the educational and personal achievements of children in care.
- Respond appropriately to requests for information to support the completion of Personal Education Plans and other documentation needed as part of review meetings.
- Contribute to the designated teacher’s requests for information on educational attainment and needs, as appropriate.
- Provide a supportive climate in school, enabling children in care to achieve stability.

## **ROLES AND RESPONSIBILITIES OF THE GOVERNING BODY**

The governing body will:

- Ensure that there is a named Designated Teacher for Children in Care and that (s)he is enabled to carry out his/her responsibilities. The named Designated Teacher is Helen Torr
- Support the Head teacher, Designated Teacher and other staff in ensuring the needs of Children in Care are met.
- Nominate a governor who links with the Designated Teacher and who takes a special interest in this area of the school's work. The link governor for Child in Care is Clare Jones

## **RESPONSIBILITY OF THE NOMINATED GOVERNOR**

### **Our Nominated Governor is Clare Jones**

The Nominated Governor will:

- Liaise with the Designated Teacher and report to the Governing Body on an annual basis.
  - The number of Children in Care in the school (without detail or name)
  - The educational attainment as a discrete group, compared with that of other pupils.
  - The attendance of pupils as a discrete group, compared to other pupils.
  - Any fixed term/permanent exclusions.
  - The destinations of pupils who leave the school.
- Ensure that the schools other policies and procedures give Children in Care equal access in respect of:
  - Admission to school
  - The National Curriculum and public examinations
  - Additional educational support where this is needed.
  - Extra curriculum activities
  - Work experience and careers guidance

### **All Governors and staff will:**

- Support the local authority in its statutory duty to promote the educational achievement of Children in Care.
- Continue to provide an holistic approach in supporting these children to achieve their full potential in all areas including their wellbeing.

## **REVIEW**

This policy will be reviewed as to its effective implementation on an annual basis and updated as appropriate by the General Purposes Committee.

## **TITLE POLICY / PROCEDURE**

**DATE June 8<sup>th</sup> 2018**

If you require a copy of this procedure in a particular format, for example in large print, please contact the School.

Status	FINAL
Agreed at:	General Purposes
Effective from:	June 2018
To be reviewed by:	General Purposes Committee
Date of review:	June 2019
Responsible person:	Helen Torr
Signature:	Wet signature copy held in school.
Role in school:	Deputy Head