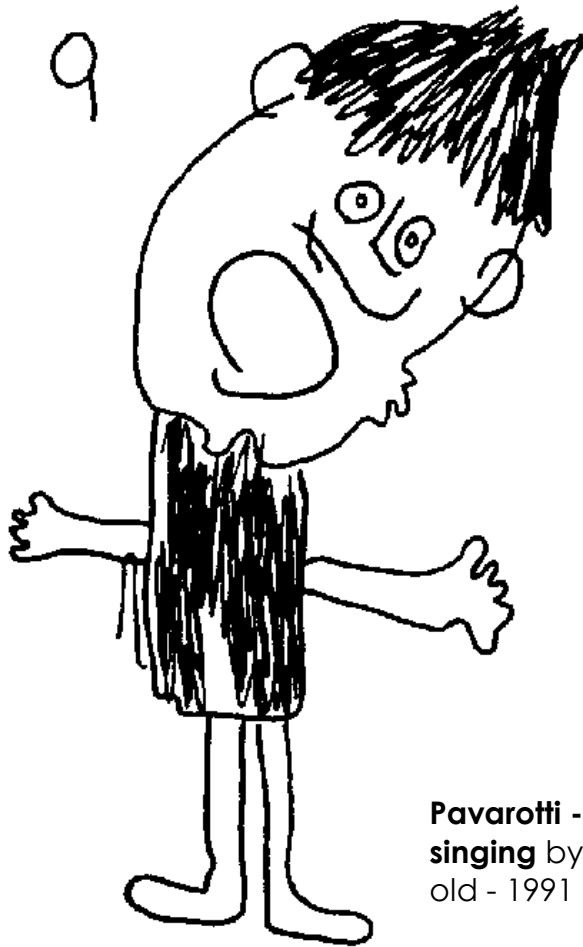


# Madeley

## Nursery School



**Pavarotti -  
singing** by a 4 yr  
old - 1991

**A place to create and celebrate a community of  
learning**

**Policy and procedure:**

## **Remissions and Charging Policy**

**Spring 2015**

**To be reviewed Spring 2017**

# Madeley Nursery School

## Remissions and Charging Policy

### For families who use the school



Madeley Nursery School is a local authority maintained Nursery School and as such there is no charge for sessions. Parents are asked to sign to commit their funding for up to five x 3 hour sessions a week to the nursery on admission of their child.

All children are entitled to participate fully in nursery activities and visits regardless of family income.

A voluntary contribution of £1 to Nursery fund a week is asked for, this goes towards

- buying special food for snacks
- buying presents for celebrating birthdays
- buying food and bedding for the Nursery pets
- buying new books
- buying Christmas presents for the children
- buying fresh flowers, bulbs and plants
- buying ingredients for cooking
- contributing to the cost of off site visits
- Subsidising nursery trips off site

All contributions for nursery events and trips are voluntary payments and are usually subsidized by school. If however we do not receive sufficient voluntary contributions certain visits or activities may not be able to take place.

An additional contribution of a £1 per disc is asked for to cover the cost of each child's CD rom of digital photographs / videos when they leave.

Copies of all policies are available to view as a hard copy in Nursery and electronically via the website.

If a copy of a document is required then a charge for photocopying may be made usually approximately £1 per document.

For professionals who use the centre

Madeley Nursery School is committed to supporting the professional development of colleagues from within and beyond the local authority; however this activity has resource implications for the school. Costs will be charged based upon the provision required and a copy can be acquired directly from nursery – contact the administrator by telephone or email.

Visits to the centre – based on salary and administration costs

Training packages – based on salary, mileage and administration costs

Copies of learning documentation – based on copy charges, administration costs

This policy will be reviewed annually by the finance and personnel committee of the governors in the spring term.

<b>Remission and Charging Policy- Document Status</b>			
<b>Date of Policy Creation</b>	<b>September 2012</b>	<b>Named Responsibility</b>	L Lowings
<b>Date of review completion</b>		<b>Named Responsibility</b>	
<b>Inception of new Policy</b>	<b>14<sup>th</sup> February 2015</b>	<b>Named Responsibility</b>	Governors
<b>Date of Policy Adoption by Governing Body</b>	<b>14<sup>th</sup> February 2015</b>		