

Madeley Nursery School

Admissions Policy January 2020

If you require a copy of this procedure in a particular format, for example in large print, please contact the School.

The admission arrangements are determined by the funding mechanism currently in force for 2, 3 and 4 year olds, and informed by the current admissions arrangement into Reception.

Admission to Local Authority nursery schools can be from the beginning of the term following the child's third birthday, sometimes children will be admitted during the term as they become 3 years old if there are places available.

Admission to the 30 hour funded provision is determined by eligibility criteria set by national government and allocated based on criteria set by the school governing body.

Children eligible for 3 and 4 year old 15 hour funding:

A child born on or between	Will usually become eligible for a free place from	Term
1st April and 31st August	1st September	Autumn
1st September and 31st December	1st January	Spring
1st January and 31st March	1st April	Summer

2 year olds may be eligible in the term that they become 3 years old, priority is given to children in receipt of 2 year old funding.

Admission to the nursery will take place termly in September, January and the term after Easter.

The head teacher on behalf of the governors will consider applications in accordance with the admission criteria.

Places will be allocated within 2 weeks after half term of the term before entry to the nursery, unless places become available after half term. If there are more applications for places than places available at the nursery, the admissions criteria will apply.

Admission criteria for 15 hour provision

The governors will consider all applications for 15 hour morning or afternoon places in accordance with the following criteria, set out in priority order. Length of time on any waiting list will not be taken into account.

Categories 3 & 4 contain examples of both special educational and social need.

1. A child who is "looked after" by the Children's Services Department
2. Children for whom there is a recommendation for nursery education by a health professional, social worker, educational psychologist, outreach worker or education welfare officer on the basis of the child's special educational needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
 - hearing difficulties
 - lack of personal interaction and stimulation
 - physical disabilities
 - speech and language problems
 - visual difficulties
3. Children eligible for Pupil Premium or 2 year old funding.
 4. Children with social needs, based on information gained as part of the application procedure.

Examples of social needs, in no order of priority, might include:

- children who were multiple births (twins, triplets)
 - a child with a confined play space
 - a child from a one parent family
 - a child in a large family (four or more children)
 - a child with parents under 20 years of age
 - a child in sole care of grandparents
 - a child who has two or more siblings under four years of age
 - a child on the child protection register
 - a child of parents with disabilities
 - a child with English as an additional language
5. Children with a brother or sister (including children living as siblings in the same family unit) with disabilities (as in A) that require a significant amount of additional support.
 6. Children who have a brother or sister (including children living as siblings in the same family unit) on the school roll.
 7. Other children

Tiebreaker

- If the nursery is oversubscribed **within** any of the above categories (1 –7), children in the year before they may start school will be given priority. Then preference will be given to children who live closest to the school based on a straight line measurement from school to the entrance of the property. Telford and Wrekin council's Information Systems (GIS) will be used to confirm the order of applicants.
- If your child is offered a place, you must confirm your acceptance to the school within two weeks otherwise the school may have to refuse places for other children unnecessarily.
- The final decision on when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the head teacher and governors.

Madeley Nursery School can accommodate a maximum 100 children (50 morning and 50 afternoon places). The patterns of attendance available are up to 15 hours per week free nursery education in either a morning between 8.30 and 11.30am or an afternoon between 12.45pm and 3.45pm.

Admission criteria for 30 hour funding

The governors will consider all applications for the 30 hours funded places for 3 and 4 year olds based on the following criteria.

All children must be in receipt of an approved and current code available through an online application via the government website.

1. A child who is “looked after” by the Children’s services Department
2. Children for whom there is a recommendation by a health professional, social worker, educational psychologist, outreach worker or education welfare officer on the basis of the child’s special educational needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
- hearing difficulties
- lack of personal interaction and stimulation
- physical disabilities
- speech and language problems
- visual difficulties

3. Children with a brother or sister already using the provision.
4. Children who have a delayed entry to reception class.
5. Other children based on length of time on the waiting list held in the school office.

We can take up to 16 children into 30 hour funded places. If these places are oversubscribed the final decision on when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the head teacher and governors.

Children may access their extra provision for 30 hours from another provider, for example the associate childminders, the criteria for admission to these services is not made by Madeley Nursery School

If you would like your child to come to this nursery, you must contact us at nursery.

Parents do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions so it is essential, therefore, that all admissions decisions can be justified by reference to the criteria detailed above.

Status	DRAFT / FINAL
Agreed at:	
Effective from:	
To be reviewed by:	
Responsible person:	
Signature:	Wet signature copy held in school.

Role in school:	
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