

Madeley Nursery School

Admissions Policy

January 2022

If you require a copy of this procedure in a particular format, for example in large print, please contact the School.

The admission arrangements are determined by the funding mechanism currently in force for 2, 3 and 4 year olds, and informed by the current admissions arrangement into Reception.

Madeley Nursery School offers services during term time only, in a similar way to the term dates in local primary schools.

Admission to Local Authority nursery schools can be from the beginning of the term following the child's third birthday, sometimes children will be admitted during the term as they become 3 years old if there are places available.

Admission to the universal 15 hour and 30 hour funded provision ([30 hours free childcare - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/30-hours-free-childcare)) is determined by eligibility criteria set by national government and allocated based on criteria set by the school governing body.

Children eligible for 3 and 4 year old 15 hour funding:

A child born on or between	Will usually become eligible for a free place from	Term
1st April and 31st August	1st September	Autumn
1st September and 31st December	1st January	Spring
1st January and 31st March	1st April	Summer

2 year olds may be eligible in the term that they become 3 years old, priority is given to children in receipt of 2 year old funding.

Admission to the nursery will take place termly in September, January and the term after Easter.

The head teacher on behalf of the governors will consider applications in accordance with the admission criteria.

Places will be allocated within 2 weeks after half term of the term before entry to the nursery, unless places become available after half term. If there are more applications for places than places available at the nursery, the admissions criteria will apply.

We have different patterns of attendance.

15 hours per week universal offer for children from the term after their 3rd birthday until the term after their 5th birthday can be accessed in 2 ways either by:

1– Every morning from 9am to 12 noon

or,

2—Full days in nursery of 6 hours per day for the children one week and then the following week they are at home.

Admission criteria for 15-hour provision

The governors will consider all applications for places in accordance with the following criteria, set out in priority order. Length of time on *any* waiting list will not be taken into account.

Categories 3 & 4 contain examples of both special educational and social need.

1. A child who is “looked after” by the Local Authority
2. Children for whom there is a recommendation for nursery education by a health professional, social worker, educational psychologist, outreach worker or education welfare officer based on the child’s special educational needs, where the school has the capacity to meet their needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
- hearing difficulties
- lack of personal interaction and stimulation
- physical disabilities
- speech and language problems
- visual difficulties

3. Children eligible for Pupil Premium or 2 year old funding.
4. Children with social needs, based on information gained as part of the application procedure.

Examples of social needs, in no order of priority, might include:

- children who were multiple births (twins, triplets)
 - a child with a confined play space
 - a child from a one parent family
 - a child in a large family (four or more children)
 - a child with parents under 20 years of age
 - a child in sole care of grandparents
 - a child who has two or more siblings under four years of age
 - a child on the child protection register
 - a child of parents with disabilities
 - a child with English as an additional language
5. Children with a brother or sister (including children living as siblings in the same family unit) with disabilities (as in A) that require a significant amount of additional support.
 6. Children who have a brother or sister (including children living as siblings in the same family unit) on the school roll.
 7. Other children

We can take up to 20 children in the 15-hour morning only provision.

Tiebreaker

- If the nursery is oversubscribed **within** any of the above categories (1 –7), children in the year before they may start school will be given priority. Then preference will be given to children who live closest to the school based on a straight line measurement from school to the entrance of the property. Telford and Wrekin council's Information Systems (GIS) will be used to confirm the order of applicants.
- If your child is offered a place, you must confirm your acceptance to the school within two weeks otherwise the school may have to refuse places for other children unnecessarily.
- The final decision on when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the head teacher and governors.

Madeley Nursery School can accommodate a maximum 50 full time equivalent children throughout the week. The patterns of attendance available are up to 15 hours per week free nursery education in a morning between 9.00am and 12.00.

30-hour funding and extended care offer

If you are eligible for 30 hours of free early education and childcare, we offer full days in nursery of 6 hours per day.

The full day sessions start at 8.30 or 9.00am, additional hours until 4pm can be purchased at £3.90 per hour. There are limited places for these extended hours, and they must be booked in agreement with the nursery.

Admission criteria for 30-hour funding

The governors will consider all applications for the 30 hours funded places for 3 and 4 year olds based on the following criteria.

All children must be in receipt of an approved and current code available through an online application via the government website.

1. A child who is “looked after” by the Children's services Department
2. Children for whom there is a recommendation by a health professional, social worker, educational psychologist, outreach worker or education welfare officer based on the child's special educational needs, where the school has the capacity to meet their needs.

Examples of special educational needs, in no order of priority, might include:

- emotional and behavioural problems
 - hearing difficulties
 - lack of personal interaction and stimulation
 - physical disabilities
 - speech and language problems
 - visual difficulties
3. Children with a brother or sister already using the provision.
 4. Children who have a delayed entry to reception class.
 5. Other children based on length of time on the waiting list held in the school office.

We can take up to 40 children into 30 hour funded places. If these places are oversubscribed the final decision on when a child is admitted, the number of hours a child is able to attend and his or her pattern of attendance, rests with the head teacher and governors.

Children may access their extra provision for 30 hours from another provider, for example, childminders, the criteria for admission to these services is not made by Madeley Nursery School

If you would like your child to come to this nursery, you must contact us at nursery.

Parents do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions so it is essential, therefore, that all admissions decisions can be justified by reference to the criteria detailed above.

Status	/ FINAL
Agreed at:	
Effective from:	4 th January 2022
To be reviewed by:	Full governing body of the school governors
Responsible person:	Louise Lowings
Signature:	Wet signature copy held in school.
Role in school:	